

REPORT OF THE PRESIDENT AND CEO

MARCH 18, 2025

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 4 TO CONTRACT HA-2020-27-NF-PB WITH MYTHICS, INC. TO PURCHASE SOFTWARE, ANNUAL MAINTENANCE AND TECHNICAL SUPPORT SERVICES FOR THE ORACLE E-BUSINESS SUITE, TO EXTEND THE CONTRACT TERM AND INCREASE ITS CONTRACT AMOUNT BY AN ADDITIONAL \$1,557,200



Lourdes Castro Ramirez
President and CEO



Asim Mohammed
Information Technology Director

PURPOSE: The purpose of this item is to authorize the Housing Authority of the City of Los Angeles' ("HACLA") President and CEO, or designee, to amend Contract HA-2020-27-NF-PB ("Contract") with Mythics, Inc., to extend the term for an additional three (3) years and increase the contract amount by \$1,557,200, for the total contract amount not to exceed \$3,507,200. The additional funding is essential to ensure the uninterrupted provision of critical software, annual maintenance, and technical support services for the Oracle e-Business Suite.

Regarding

Under Resolution No. 9582 dated April 1, 2020, the Board of Commissioners' ("Board") authorized entering into the Contract pursuant to a cooperative purchasing agreement with OMNIA Partners/Maricopa County with Mythics, Inc. (Contract No. 180233-002"). The Contract has been amended on three (3) occasions to address the evolving business needs of HACLA, resulting in the Contract's current Maximum Payment Obligation of \$1,950,000. Contract No. 180233-002 remains effective through November 30, 2028, and with its utilization staff desire to extend the Contract for the reasons detailed hereon. OMNIA Partners remains the largest purchasing cooperative for public sector procurements, and the collective purchasing power of the cooperative continues to bring cost savings for public agencies nationwide.

ISSUES: The Oracle e-Business Suite (EBS) and its associated software serve as the standard Enterprise Resource Planning (ERP) system for HACLA. This comprehensive platform is integral to the operations of the General Services, Finance, and Human Resources departments, supporting essential business functions such as General Ledger, Budgeting, Grants Management, Accounts Payable, Accounts Receivable, Procurement, Fixed Assets, Timekeeping, Payroll, Human Resources, and Benefits Administration. EBS functions as HACLA's primary system of record, facilitating financial transactions, procurement processes, and payroll operations.

Over the years, EBS has become a cornerstone ERP system for HACLA, offering robust capabilities tailored to government operations. To meet evolving requirements, the system has been customized, ensuring it supports the unique needs of HACLA's departments.

As HACLA's operations have grown, so has its reliance on EBS. This growth has necessitated the purchase of additional user licenses for the Oracle database and related software to accommodate an increasing number of users and expanded functionalities. While third-party applications are utilized for niche business processes, they lack the seamless integration provided by EBS, underscoring the importance of maintaining and enhancing the system.

The current contract for EBS software, annual maintenance, and technical support services with Oracle expires on March 31, 2025. Continued maintenance and technical support are critical to ensure the system remains up to date with essential patches, updates, and fixes required for optimal performance during any updates. Looking ahead, HACLA anticipates further investments in additional software products to expand its utilization of EBS, enabling the system to meet the growing demands of its operations effectively.

**VISION
PLAN:**

PATHWAYS Strategy #5 Optimize technology platforms to enhance customer service and better support program delivery.

PATHWAYS Strategy #7 Identify opportunities to reduce operating and administrative costs so that scarce resources are maximized.

FUNDING: The Chief Administrative Officer confirms the following:

Source of Funds: Since the ERP software is required to support all programs for service delivery, these costs are funded through management fees paid to the central office for administrative support.

Budget and Program Impact: Necessary funds are included in the 2025 Operating Budget and will be included in future operating budgets as needed.

ORACLE e-Business Suite Software Support and Annual Maintenance Contract Period: April 1 - March 31				
Description of Services	2025-2026	2026-2027	2027-2028	Total
Program Technical Support Services, Licensing, and Maintenance	\$ 477,000	\$ 515,000	\$ 556,000	\$ 1,548,000
Hardware Technical Support Services-Oracle Linux Premier support	\$ 3,000	\$ 3,000	\$ 3,200	\$ 9,200
	\$ 480,000	\$ 518,000	\$ 559,200	\$ 1,557,200

ENVIRONMENTAL

REVIEW: Not Applicable

SECTION 3: This Contract was procured through a cooperative purchasing contract, the terms of which had been previously negotiated. Notwithstanding, HACLA extended Section 3 applicability to the procurement, in accordance with the Section 3 and HACLA's then Section 3 Guide and Compliance Plan. Mythics committed to participate in HACLA's Promises Program and contributed funds to be used towards Section 3 Workers' career and educational goals. HACLA will continue to work with Mythics for additional support towards the Promises Program under this extension, pursuant to its current Section 3 Policy and Compliance Plan guidelines.

Attachments:

1. Resolution

RESOLUTION NO. _____

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 4 TO CONTRACT HA-2020-27-NF-PB WITH MYTHICS, INC. TO PURCHASE SOFTWARE, ANNUAL MAINTENANCE AND TECHNICAL SUPPORT SERVICES FOR THE ORACLE E-BUSINESS SUITE, TO EXTEND THE CONTRACT TERM AND INCREASE ITS CONTRACT AMOUNT BY AN ADDITIONAL \$1,557,200

WHEREAS, on April 1, 2020, in accordance with the Housing Authority of the City of Los Angeles (“HACLA”) Board of Commissioners’ (“Board”) Resolution No. 9582, HACLA entered into Contract No. HA-2020-27-NF-PB with Mythics, Inc. (“Contract”), pursuant to a cooperative purchasing agreement with OMNIA Partners/Maricopa County with Mythics, Inc. (Contract No. 180233-002);

WHEREAS, the OMNIA Partners/Maricopa County with Mythics, Inc. (Contract No. 180233-002) is still effective through November 30, 2028;

WHEREAS, the Contract is to provide software, annual maintenance, and technical support services for the Oracle e-Business Suite (EBS) and its related software serve as HACLA's standard Enterprise Resource Planning (ERP) system supporting essential business functions;

WHEREAS, the Contract has been amended on three occasions to address the evolving business needs of HACLA, resulting in the Contract’s current Maximum Payment Obligation of \$1,950,000; and

WHEREAS, for the reasons detailed in the Report of the President and CEO that accompanies this resolution (“CEO Report”), the Board desires to approve Amendment No. 4 to the Contract, extending its term by an additional three years at an additional cost of \$1,557,200, for annual maintenance and technical support services for EBS and its related software that serves as HACLA's ERP system.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners authorizes the President and CEO, or designee, to execute Amendment No. 4, to the Contract, extending its term by an additional three years at a cost of \$1,557,200, for annual maintenance and technical support services for EBS and its related software that serves as HACLA's ERP system, for a new total Contract Maximum Payment Obligation of \$3,507,200.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

APPROVED AS TO FORM:

HOUSING AUTHORITY OF THE
CITY OF LOS ANGELES

By: _____
James Johnson, General Counsel

By: _____
Cielo Castro, Chairperson

DATE ADOPTED: _____